

# LIFE TO EAGLE GUIDELINES



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SOUTH FLORIDA COUNCIL  
Boy Scouts of America

Printed in the USA 500/0295

Library of Congress Cataloging-in-Publication Data

2002 Edition

(November 15, 2002)

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## PURPOSE OF LIFE TO EAGLE GUIDELINES

Achieving the Eagle Scout award is an extraordinary accomplishment, and a worthy recognition, for the young man who earns it. Consider the effort its recipient has undertaken. In the time that he first joined Scouting until he achieved the Eagle Scout award he earned six different Scouting ranks, totaling some sixty advancement requirements amounting to 1,255 different tasks that he had satisfactorily completed, and were reviewed by some 70 adult Scouters at the unit, district, council and national levels.

Of 4,410 Boy Scouts,  
registered in South Florida Council BSA, in 2001,  
only 149 achieved the rank of Eagle Scout

What makes an Eagle Scout extraordinary is not that he is an extraordinary boy, who has excelled fulfilling extraordinary requirements. But, rather, that he is an ordinary young man who has satisfactorily fulfilled all the ordinary requirements to become an Eagle Scout, and it is that accomplishment which distinguishes him as extraordinary.

No district, unit, or Individual has the authority to add to or subtract from advancement requirements.

This publication has been prepared to help Scouts, Scoutmasters, unit committees and district Scouters better understand current Scouting advancement policies and procedures, and the advancement process from Life to Eagle Scout. Members of district advancement committees, boards of review and appeal boards should also be guided by this publication.

This edition of Life to Eagle Guidelines supersedes all previous editions and printings, which should be destroyed.

Originally edited by  
Ken Rosenberg  
With assistance from:  
David Bergwall, Elliot Grossman, Larry Hudson,  
Phil Johnson, Sol Leiman

2002 edition edited by the members of the  
South Florida Council Advancement Committee,  
Elliot S. Grossman, Chairman

This publication printed by Willard Graphics, Inc.  
and donated by Phil Johnson

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## COUNCIL ADVANCEMENT COMMITTEE RESPONSIBILITIES

An effective advancement program in the council requires cooperation between the council and district advancement committees, the training committee, the commissioner staff, and the units they serve.

The South Florida Council Advancement Committee's function is to implement the policies and procedures set forth by the National Boy Scout Committee. This responsibility is accomplished by providing training, promoting advancement, and supervising those involved in the advancement process, right up to the rank of Eagle Scout. Record keeping and the distribution of awards are the responsibilities of the South Florida Council service center.

The South Florida Council Advancement Committee is primarily a procedure making and supervisory group guiding district committees. The council advancement committee's responsibilities are to help establish procedures and supervise advancement within the Council, and to guide the district advancement committee in its work with each unit. Three important responsibilities of the council advancement committee are to establish procedures within the framework of national policy, to serve as an appeal board and conduct posthumous boards of review, and to encourage districts to publish district merit badge counselor lists. Other South Florida Council Advancement Committee responsibilities are set forth in Advancement Guidelines (Council Advancement Committee Responsibilities).

## LIFE TO EAGLE CHAIRMAN

To help Eagle Scout candidates through the Life to Eagle process, the Chairman of the South Florida Council Advancement Committee may act as the Council Life-to-Eagle Chairman or appoint a Chairman.

The purpose of "Life-To-Eagle Guidelines" is to help you better understand the Life to Eagle advancement process. If you require a clarification or an explanation of any part of the process or if the procedures being followed are not in compliance with those set forth in the Life-To-Eagle Guidelines you should promptly contact the Life-To-Eagle Chairman for the assistance you need. The Life-To-Eagle Chairman is supported by the council advancement committee, and has at his disposal, a vast array of resources to help deserving Scouts achieve the Eagle Scout Award.

## DISTRICT ADVANCEMENT COMMITTEE RESPONSIBILITIES

The function of the district advancement committee is to educate and train unit leaders and their committee members in the advancement program. This is done under the direction of the South Florida Council Advancement Committee and with the cooperation of the commissioner staff and the district training committee. The district advancement committee also works closely with the district executive.

Two of the important functions of the district advancement committee is to provide assistance in Eagle Scout advancement, including Eagle boards of review, and to consider the appeal of a Scout whose unit leader does not recommend him for a board of review, or if the unit leader or unit committee refuses to sign the Eagle Scout Award Application. Other district advancement committee responsibilities are set forth in Advancement Guidelines (District Advancement Committee Responsibilities).

## ADVANCEMENT REQUIREMENT CHANGES

Rank and Merit Badge changes, when adopted by the National Boy Scout Committee, become effective on the next following September 1.

A Scout who has satisfactorily fulfilled all the current requirements for a badge of rank, including the Eagle Scout award, before any revised advancement requirement becomes effective, shall be qualified for advancement to such rank, whether a board of review is conducted prior to, or following the effective date of such change.

A Scout appearing at a board of review, following the effective date of a requirement change, is obligated to clearly and convincingly show that all the requirements for the rank he seeks were satisfactorily completed prior to the effective date of such change. Otherwise, the Scout shall be subject to the revised advancement requirements.

A Scout who satisfactorily fulfilled all the current requirements for a merit badge before the effective date of any revised merit badge requirement, shall be qualified to earn such merit badge. Otherwise, the Scout shall be subject to the revised merit badge requirements, and the Merit Badge Counselor shall credit the Scout for those merit badge requirements satisfactorily completed and continued under the revised merit badge requirements.

A scout who has started the advancement process toward earning a merit badge prior to the effective date such merit badge was discontinued may continue the effort until he has earned such merit badge or reaches his 18th birthday, whichever occurs first.

A scout is considered to have started the advancement process toward earning a merit badge when the Application for Merit Badge has been authorized by the Scoutmaster, or his designee

A Unit Leader may not authorize a Scout to start the advancement process toward earning a merit badge after the effective date such merit badge was discontinued. It is the responsibility of the unit advancement chairman to inform the unit's scouts of any changes in rank requirements or merit badge requirements. The South Florida web-site [www.sfcbsa.org](http://www.sfcbsa.org), [www.eaglescout.org](http://www.eaglescout.org), [www.usscouts.org/advance/boyscout/bsrank7.html](http://www.usscouts.org/advance/boyscout/bsrank7.html) or the web-site [www.meritbadge.com](http://www.meritbadge.com) are excellent unofficial sources of requirements. The official source of requirements is the booklet BOY SCOUT REQUIREMENTS BOOK 2002, WW33215E, or subsequent editions as they become available, which is available from the Council Scout Shop. Changes to requirements are published periodically in the "Scouter" magazine.

## AGE ELIGIBILITY

"Scouts and Explorers who have completed all requirements prior to their 18th birthday may be reviewed and recognized after that date."

### Boy Scouts, Venture Crew and Varsity Team

You may continue to earn merit badges, badges of rank or Eagle palms while registered as a Boy Scout or Varsity Scout until your 18th birthday.

### Explorers

If you achieved the First Class rank as a Boy Scout or Varsity Scout in a troop or team, you may continue working for Star, Life, and Eagle rank and Eagle palms while registered as an Explorer until your 18th birthday.

### Disabled Scouts

If you are mentally retarded or physically handicapped, you may continue to work toward rank advancement, including the Eagle Scout award, after your 18th birthday, provided you meet the provisions of "Advancement Guidelines" (Program for Youth Members with Handicapping Conditions).

### Adult Candidates

If you completed, all requirements before reaching your 18th birthday, for a badge of rank, including the Eagle Scout award, you do not need to be currently registered in Scouting as a Boy Scout, nor as an adult

scouter, to appear before an Eagle board of review or take part in an Eagle Court of Honor.

### Time Extensions

If you foresee that you will be unable to complete the requirements for the Eagle rank prior to your 18th birthday, you may file a petition in writing for special permission to continue to work toward the award after reaching age 18. The petition must show good and sufficient evidence and detail extenuating circumstances. Extenuating circumstances are defined as conditions or situations that are totally beyond the control of the Scout.

If circumstances should prevent you from requesting the extension before your 18th birthday, it is still permissible to ask for the extension, detailing the circumstances that prevented you from completing the requirements and from requesting the extension before age 18. A limited extension may only be granted by the National Boy Scout Committee.

The written petition for a time extension is filed with the National Boy Scout Committee through South Florida Council. The petition for a time extension also may be filed by your unit leader or unit committee.

You may continue to work toward the award after reaching the age of 18, only when your petition for a time extension has been favorably approved, and such work takes place within the time extension period prescribed by the National Boy Scout Committee.

When an Eagle candidate has executed an Eagle Scout Award Application prior to his 18th birthday and an Eagle Board of Review, convened after his 18th birthday, determines the candidate has not satisfactorily fulfilled one or more requirements, any interested party, acting on behalf of the candidate may request a time extension. The extension may be equal to the length of time between the date of the Application and the date of the Board of Review. This extension will provide a fair opportunity for the Eagle candidate to fulfill the requirements needed for the Eagle Scout award.

When an Eagle candidate has executed an Eagle Scout Award Application on or after his 18th birthday and an Eagle Board of Review determines that such candidate has not satisfactorily fulfilled one or more requirements, the advancement process shall cease; except, the Eagle candidate may appeal the decision of the Board of Review, as otherwise provided herein.

### Posthumous Awards

If a Boy Scout, Venture Crew, Varsity Scout or Explorer has met all of the requirements for a rank, including age and service requirements, before his death, he may receive an award posthumously. If he had met all of the requirements, but a board of review had not been conducted, the review by the council advancement committee can be conducted posthumously. Application should be made to the council advancement committee within six months after the boy's death. The application may be made only by the chairman of the unit committee or the boy's unit leader.

## THE TWELVE STEPS FROM LIFE TO EAGLE

These twelve steps set forth a standard, easy to understand, procedure for your advancement from Life to Eagle Scout.

Although each of the twelve steps is presented in greater detail later in this publication, these summaries, and their proper order, are presented here so that you can fully understand the entire process to be followed by you and your unit leader, the district advancement committee, the Board of Review and the South Florida Council service center.

**1** In order to advance to the rank of Eagle, you must complete all prescribed requirements, including (1) tenure, (2) demonstrate that you live by the principles of the Scout Oath and Law in your daily life, (3) earn 21 merit badges, (4) fulfill a position of responsibility, (5) complete an Eagle service project, and (6) participate in a Scoutmaster conference. These requirements may be fulfilled in any chronological order that best suits you, rather than in the order shown here.

**2** You must select your Eagle service project for a qualified beneficiary, and have detailed plans approved by your unit leader and troop committee, and by the district advancement committee, before the project is actually carried out.

**3** All requirements for advancement to Eagle Scout must be completed before your 18<sup>th</sup> birthday. Your Eagle service project must have been started since you became a Life Scout and completed before your 18<sup>th</sup> birthday.

**4** When all the prescribed requirements for advancement to Eagle Scout including the service project, have been satisfied, complete an Eagle Scout Award Application (BSA Form 58-728). Your unit leader and troop committee then reviews and approves your scouting record. Your Eagle Scout Award Application must be signed by your unit leader and committee chairman, in the proper place, indicating their approval. In the case of an appeal, the Chairman of the Appeal Board will sign provided the Board finds that the appeal is in order.

**5** Your Eagle Scout Award Application together with your Eagle service project workbook and your statement of ambitions and life purpose, are then forwarded to the Eagle Scout Registrar at, South Florida Council, Boy Scouts of America, 15255 Southwest 82 Avenue, Miami Lakes, Florida 33016.

**6** When the completed application is received at South Florida Council, its contents will be verified. You should contact those individuals you listed as references before including their names, addresses and telephone numbers (under Requirement 2) on the application.

**7** After the contents of your Eagle Scout Award Application have been verified and certified by signature (BSA Local Council Certification), the application, your statement of ambitions and life purpose, the Eagle Scout service project workbook, and a blank Advancement Report (BSA Form 34403) will be forwarded from the South Florida Council service center to the district advancement chairman, so that an Eagle board of review may be convened. Under no circumstances will a board of review be scheduled until the application is certified by the council service center and forwarded to the district advancement chairman.

**8** The board of review for an Eagle candidate shall be composed of three to six members. One member shall be appointed by the troop committee chairman of the unit from which the Eagle candidate originates, and the remaining two to five members, including the Eagle board chairman, shall be appointed by the district advancement chairman. It is not required that these persons be members of the advancement committee or even registered as Scouters; however, they must have an understanding of the importance of the Eagle board of review. The district advancement chairman will forward to the Eagle board chairman all the documents received from South Florida Council needed to conduct the Eagle board of review. Upon receipt of the Eagle Scout Award Application and supporting documents, the Eagle board chairman will convene your Eagle board of review, at a time and place convenient to all participants.

**9** Your unit leader or other designee will introduce you to the members of the board of review. Your unit leader may remain in the room, but does not participate in the board of review. Your unit leader may be called on to clarify a point in question. In no event shall any of your relatives or your guardian, attend the review, even as a unit leader. While there is no fixed set of questions that an Eagle candidate is asked, the board should be assured of your participation in and understanding of the Scouting program. This is the highest award that you may achieve and, consequently, a thorough discussion of your successes and experiences in Scouting will be considered. After the review, you and your unit leader will leave the room while the board members discuss your acceptability as an Eagle Scout. The decision must be unanimous. If you meet the requirements, you will be asked to return and then be informed that you will receive the board's recommendation for the Eagle Award. If you have failed to satisfactorily meet the requirements, you will be asked to return and then told the reason(s) for your failure to qualify. The board of review will then discuss with you how you may meet the requirements within a given period. Should you disagree

with the decision of the board of review, the appeal procedures will be explained to you. A follow-up letter will be sent to you confirming the agreements reached on the action(s) necessary for advancement to Eagle. If you have chosen to appeal, the name and address of person to contact will be included. (See "Appealing a Decision").

**10** Immediately following your board of review and after the Eagle Scout Award Application has been appropriately signed, the application, the service project report, references, and a properly completed Advancement Report are returned to the Council service center.

**11** When the Eagle Scout Award Application (and accompanying documents) arrives at the South Florida Council service center, the Scout Executive will review it on a timely basis, sign the application to certify that proper procedures have been followed, and the board of review has recommended you for the Eagle Award. The properly executed original Eagle Scout Award Application, bearing all required signatures, is then forwarded to the national Eagle Scout Service, and the Advancement Report (BSA Form 34403) is retained by the council service center until your Eagle Scout credentials are received from the national Eagle Scout Service, following which they are distributed as provided in Advancement Guidelines (Record Keeping).

Your Eagle Scout service project workbook and statement of ambitions and life purpose are retained by the council until your Eagle Scout credentials are received from the national Eagle Scout Service, following which they are returned to you.

**12** The National Eagle Scout Service screens the application to ascertain information such as proper signature, positions of responsibility, tenure between ranks, and age of the candidate. Any item not meeting national standards will cause the application to be returned for more information. If the application is in order, you will be certified as an Eagle Scout by the Eagle Scout Service on behalf of the National Council. Notice of such action is given by receipt of the Eagle Scout certificate at the South Florida Council service center. Only after the South Florida Council service center has received your Eagle Scout credentials should your Eagle Court of Honor be scheduled. Although, the date of rank used on the certificate will be the date of your Eagle board of review, you will not be an Eagle Scout until your Eagle Scout Award Application has been reviewed and certified by the National Eagle Scout Service of the Boy Scouts of America.

## **Requirement 1**

***"Be active in your troop, team, crew or ship for a period of at least six months after you achieved the rank of Life Scout"***

You are expected to regularly attend unit meetings and participate in other unit activities; demonstrate dependability in fulfilling your personal obligations to your unit; meet your financial obligations for dues and other fees, on a timely basis; and, to shoulder a fair share of your unit's good turn projects during any six months after achieving the rank of Life Scout and before your 18th birthday.

The six month time span set forth to complete this requirement need not be contiguous to any other requirement. An Eagle candidate may, for example, complete all six months of this requirement immediately after achieving the rank of Life Scout and, then, cease being active to the standard of performance set forth by his unit. Or, after achieving Life Scout, an Eagle candidate may choose to satisfy this requirement sometime later and, then, cease being active to the standard of performance set forth by his unit. Or, an Eagle candidate may complete all six months of this requirement immediately preceding his 18th birthday and/or the Eagle board of review.

The six month time span set forth to complete this requirement need not be consecutive. An Eagle candidate may, for example, complete one or more months of this requirement, cease being active to pursue other interests and, then, return to complete one or more active months needed to satisfy this requirement.

An Eagle candidate may cease being active in his unit to participate in sports or to pursue other interests or simply because he has determined that it is in his best interests to withdraw from scouting now and, perhaps, return at some

later date that still allows him to complete the requirement before his 18th birthday. Whatever time frame an Eagle candidate chooses to complete this requirement, it shall be completed to a fair and reasonable standard of performance as set forth by his unit.

In meeting this requirement a Scout may not be held to an extraordinary standard of performance. The standard of performance used to measure this requirement for an Eagle Scout candidate shall be similar to that applied to Tenderfoot through Life Scout candidates, and to other Eagle Scout Candidates.

Each unit shall have a clearly defined standard of performance for this requirement that is known to its Scouts. Unit leaders, may not reasonably expect any Scout to meet an undefined or unknown standard of performance.

When a unit does not have a clearly defined standard of performance for this requirement that is known to its scouts the Eagle board of review shall presume the Eagle candidate has satisfactorily completed this requirement.

## **Requirement 2**

***"Demonstrate that you live by the principles of the Scout Oath and Law in your daily life. List the names of individuals who know you personally and would be willing to provide a recommendation on your behalf."***

This requirement is neither troop spirit nor patrol spirit and, therefore, is not measured by attendance at troop or patrol meetings, wearing the scout uniform or participating in scouting activities. It is, rather, "living by the principles of the Scout Oath or Promise and Law in your everyday life."

The Eagle Scout Award Application, provides space for the names and addresses of the Eagle candidate's parents or guardians, religious leader, educator, employer (if any) and any two other references of his choosing.

It is the recommendation of these people and the Eagle candidate, himself, upon which the Eagle Board of Review determines whether or not this requirement has been satisfactorily met.

A unit leader may not unilaterally preclude a Scout from a board of review by arbitrarily refusing to sign-off this requirement.

When a Unit Leader refuses or unreasonably delays the certification of the Eagle Scout Award Application of a Scout who otherwise meets requirements for advancement to Eagle Scout, an appeal may be originated by the Scout, or by any other interested party.

When a time extension to meet this requirement has not been granted and a duly constituted unit, district or council board of appeal finds, by majority vote, in favor of the appellant an appropriate board of review shall then be conducted.

During an Eagle board of review the Eagle candidate is expected to demonstrate convincingly that, since achieving Life Scout rank, he has done his best to live by the principles of the Scout Oath and Law in his daily life.

In meeting this requirement a Scout may not be held to an extraordinary standard of performance. The standard of performance used to measure this requirement for an Eagle Scout candidate shall be similar to that applied to Tenderfoot through Life Scout candidates, and to other Eagle Scout Candidates.

## **Requirement 3**

***"Earn a total of 21 merit badges."***

The 12 required merit badges are: Camping; Citizenship in the Community; Citizenship in the Nation; Citizenship in the World; Communications; Emergency Preparedness or Lifesaving; Environmental Science; First Aid; Cycling or

Hiking **or** Swimming; Personal Management; Personal Fitness; Family Life, plus any other nine elective merit badges.

When a candidate for Star, Life or Eagle Scout earns more than the prescribed number of Eagle required merit badges needed for advancement to such rank, any of the additional Eagle required merit badges earned may be used toward the prescribed number of elective merit badges needed to advance.

A scout having a permanent physical or mental disability may pursue and attain the Eagle Scout award by qualifying for as many required merit badges as he is able to complete and qualifying for alternate merit badges for the rest.

The Americans with Disabilities Act of 1990 (ADA) provides for the following definition of an individual with a disability:

An individual is considered to have a "disability" if s/he has a physical or mental impairment that substantially limits one or more major life activities (seeing, hearing, speaking, walking, breathing, performing manual tasks, learning, caring for oneself, and working), has a record of such impairment, or is regarded as having such an impairment.

An individual with epilepsy, paralysis, HIV infection, AIDS, a substantial hearing or visual impairment, mental retardation, or a specific learning disability, is covered but an individual with a minor, non-chronic condition of short duration, such as a sprain, broken limb, or the flu would not be covered by the ADA.

The ADA definition protects individuals with a record of disability and would cover, for example, a person who recovered from cancer or mental illness.

And the ADA protects individuals who are regarded as having a substantially limiting impairment, even though they may not have such an impairment. For example, a qualified individual with a severe facial disfigurement is protected from being denied employment because an employer feared the "negative reactions" of customers or co-workers.

A scout seeking to become an Eagle Scout under this procedure must first submit a special Application for Alternate Eagle Scout Award Merit Badges with the South Florida Council. Such application must be approved by the Council Advancement Committee before work on any alternative merit badge is commenced.

The approved Application for Alternate Eagle Scout Award Merit Badges must be attached to the Eagle Scout Award Application of a candidate seeking to qualify as an Eagle Scout under this procedure.

Merit badges are satisfactorily earned when the Unit Leader has certified the Merit Badge Application of a scout and a registered merit badge counselor has certified that the requirements for such merit badge have been satisfactorily completed by the Scout and/or an official Unit Advancement Report reflects that a Scout has earned the merit badge.

A unit leader may restrict a scout from earning a merit badge with a specific Merit Badge Counselor.

The choice of a specific Merit Badge Counselor is a concurring decision between the scout and his unit leader. When a unit leader reasonably believes that a Scout is planning to take a merit badge with a counselor who is either not properly qualified by vocation or avocation, or who he reasonably believes does not observe BSA policies or procedures, he may withhold his approval, requiring the choice of an alternate counselor.

When a unit leader reasonably believes a Merit Badge Counselor is not properly registered or is not properly qualified for such merit badge or does not observe BSA policies or procedures, he should present his beliefs to the District Advancement Chairman or Council Advancement Committee for their consideration.

A merit badge earned from a counselor not mutually approved by the scout and his unit leader, in advance, may not be regarded as properly earned. The unit leader may withhold his countersignature on the Application for Merit Badge and/or the Applicant's Record, and withhold recording such merit badge on a unit Advancement Report.

A unit leader may restrict the number of merit badges a scout may earn at one time. For example, a unit leader who reasonably believes that a Scout is planning to take more merit badges than he can reasonably expect to earn, due to scheduling conflicts or other causes, may restrict the number of merit badges a scout may earn concurrently.

Scouts interact with adults as a necessary part of their merit badge acquisition experience. When contacting a registered merit badge counselor within their own troop, scouts should be encouraged to call the counselor at his home telephone number.

After making three attempts to contact a counselor at his home telephone number, a scout should request the assistance of an adult unit leader to reach the counselor. Otherwise, the scout should select an alternate merit badge counselor.

When a scout needs to contact a registered merit badge counselor outside of his own unit, an adult unit leader should "call ahead" to determine the counselor's current availability. After an adult unit leader has confirmed the counselor's availability, the scout should call to arrange a mutually convenient appointment.

A counselor's work telephone number is intended for the use of adult unit leaders only, who are encouraged to first make three attempts to contact the counselor at his or her home telephone number. Adult scouters are expected to practice courtesy and discretion when using a work telephone number to reach a counselor.

Scouts are positively prohibited from attempting to call a counselor at his or her work telephone number; except when a home telephone number is not shown for the counselor or when the counselor's work and home telephone are the same.

A merit badge is not advancement in rank. Therefore, there is no requirement for a scout to appear before a unit board of review to complete the merit badge acquisition process.

The merit badge is deemed to be properly earned when the Application For Merit Badge, or the Applicant's Record of such form, has been executed by the unit leader and the merit badge counselor.

Once work on a merit badge has commenced, a scout may continue the effort until he has earned such merit badge or reaches his 18th birthday, whichever first occurs.

A merit badge counselor may not arbitrarily invalidate his own "passed" requirement because "too much time" has elapsed. A scout is expected to pass a requirement only once with a counselor.

If a scout earns part of a merit badge at summer camp and returns home to complete the merit badge, the second merit badge counselor may accept all previously "passed" requirements or may test or review such requirements, or may even require the boy to start from scratch. In such instances, the boy may satisfy the curiosity of the second merit badge counselor or search for another counselor willing to accept all previously "passed" requirements. In any event, it is the last merit badge counselor in the "chain" that certifies the boy as having met all the requirements for such merit badge.

## **Requirement 4**

***"While a Life Scout, serve actively for a period of six months in one or more of the following positions of responsibility. List only those positions served after Life board of review date."***

### Boy Scout Troop

Assistant senior patrol leader, chaplain aide, den chief, instructor, junior assistant Scoutmaster, librarian, patrol leader, quartermaster, scribe, senior patrol leader, troop guide, historian and Order of the Arrow troop representative, Venture crew chief and/or Varsity team captain are qualified positions of responsibility for the Eagle Scout award.

### Venture Crew

President, vice president, secretary, treasurer, boatswain, boatswain's mate, yeoman, purser, storekeeper are qualified positions of responsibility for the Eagle Scout award.

### Varsity Team

Captain, co-captain, program manager, squad leader, team secretary, historian, librarian, quartermaster, chaplain aide, instructor and den chief are qualified positions of responsibility for the Eagle Scout award.

### General

Bugler or Scoutmaster-assigned leadership projects are not qualified positions of responsibility for advancement to Eagle Scout. Assistant patrol leader is not a qualified position of responsibility for advancement to Star, Life or Eagle Scout.

For advancement to Star or Life Scout, bugler and historian are qualified positions of responsibility, or you may carry out a Scoutmaster-assigned leadership project to help the troop.

It is not sufficient to merely be elected or appointed to a position of responsibility. You are expected to demonstrate, to the satisfaction of the Eagle board of review, that you have actually done your best to fulfill the duties and obligations of the position(s) of responsibility used to satisfy this requirement.

If you have done your best and still have been unable to fulfill the duties and obligations of your position(s) of responsibility, the Eagle board of review will take into account all the factors affecting your performance, and shall not penalize you for those that were outside of your means to control or influence.

This requirement does not carry the need to demonstrate leadership skills in positions of responsibility where such skills are absent. The standards used to measure this requirement, therefore, are not to be confused with the Eagle service project, where leadership skills are essential.

An Eagle candidate may not concurrently or simultaneously serve in two or more positions of responsibility. An Eagle candidate who, for example, while serving as patrol leader and also serves as his troop's librarian shall not be credited for the cumulative total service of both positions of responsibility but, instead, shall be credited for the total service of that position of responsibility for which he served longer.

The six month time span set forth to complete this requirement need not be contiguous to any other requirement. An Eagle candidate, for example, may complete all six months of this requirement immediately after achieving the rank of Life Scout and, then, be terminated or resign his position of responsibility; or, after achieving Life Scout, an Eagle candidate may satisfy this requirement sometime later and, then, after completing this requirement, terminate or resign from his position of responsibility; or, after achieving Life Scout, an Eagle candidate may complete all six months of this requirement immediately preceding his 18th birthday and/or the Eagle board of review,

The six month time span set forth to complete this requirement need not be consecutive. An Eagle candidate may, for example, complete one or more months of this requirement and, then, terminate or resign his position of responsibility and, then, later return to the same or another position of responsibility to complete the one or more months remaining to satisfy this requirement.

The six month time span set forth to complete this requirement need not be completed in a single position of responsibility. An Eagle candidate may, for example, consecutively or intermittently serve in two or more different positions of responsibility provided the cumulative performance of all positions of responsibility totals at least six months.

In meeting this requirement a Scout may not be held to an extraordinary standard of performance. The standard of performance used to measure this requirement for an Eagle candidate shall be similar to that applied to other Star, Life or Eagle Scout candidates.

Each unit shall have a clearly prescribed standard of performance for this requirement that is known to each of its Scouts. Otherwise, the Eagle candidate shall be presumed to have satisfactorily fulfilled this requirement. Unit leaders may not reasonably expect any Scout to meet an undefined or unknown standard of performance.

Unit leaders may not assume that an Eagle candidate knows or ought to know the standard of performance for a qualified position of responsibility, based solely on the job title of such position or the level of performance of another scout who may have previously held such position.

When a unit does not have a clearly defined standard of performance for this requirement that is known to each of its scouts in advance the Eagle board of review shall presume the Eagle candidate has satisfactorily completed this requirement.

## **Requirement 5**

***"While a Life Scout, plan, develop, and give leadership to others in a service project helpful to any religious institution, any school, or your community."***

You may start planning your Eagle Scout Service Project just as soon after achieving the rank of Life Scout, as is practical, rather than waiting until you have completed all the other requirements for Eagle Scout.

All work on your Eagle service project must be undertaken while you are a Life Scout and completed before your 18th birthday, unless a time extension has been authorized by the National Boy Scout Committee.

You must use the Eagle Service Project Workbook in meeting this requirement.

Your proposed Eagle service project must be approved by your unit leader, troop committee and the district advancement committee, before it is carried out. They will not unreasonably withhold their approval. If your planned Eagle service project is a significant effort with a measurable goal or a defined objective, that is thoughtfully planned and developed, provides an adequate opportunity for you to give leadership to others, and is to be performed for a qualified beneficiary, you may reasonably expect that it will be approved. Routine labor or a service normally rendered is not an accepted standard of performance for your Eagle service project.

A significant effort is defined as a scope of work that is extraordinary for you, the Eagle candidate. Thus your unit leader, troop committee and/or the district advancement committee may reasonably withhold their approval of a project when it is fairly determined that the scope of such project does not provide significant effort by the Eagle candidate. The fact that a similar project has been approved for another candidate does not mean it will be a significant effort for every candidate. In planning, developing, and carrying out the Eagle service project, you are expected to do your personal best. To do otherwise does not satisfy this requirement.

Routine labor or a service normally rendered is defined solely as routine work or services that, you, the Eagle candidate normally perform. If, for example, you ordinarily volunteer, or are compensated for, your services doing lawn care or gardening, you may not conduct an Eagle service project that involves similar work.

For Star or Life Scout, you needed to perform only 6 hours of service, whether as an individual or as part of a patrol or troop or another scout's Eagle service project. You could have simply been "follower" rather than a "leader" when satisfying the service hour requirements for advancement to Star or Life Scout. The Eagle service project, however, is much more significant because you are expected to "... plan, develop and give leadership to others ...". The responsibility for satisfactorily fulfilling the Eagle service project requirement rests with you alone, and may not be shared with another Eagle candidate.

A candidate for advancement to Second Class, Star or Life may use his participation in your Eagle service project toward satisfying the service hour(s) requirement of the rank he seeks. However, a candidate for advancement to Eagle Scout may not use his participation in the service project of another Eagle candidate to satisfy the Eagle service project requirement.

Service to others is important philosophy to the Eagle service project. Therefore, your Eagle service project must be done outside of Scouting. Work involving council property or other Scouting activities is not acceptable for an Eagle service project. Scouting related service projects are qualified to satisfy the service hour(s) requirement for advancement to Second Class, Star and Life, but not for advancement to Eagle Scout.

Your Eagle service project may not be performed for a business, or be of a commercial nature, or be a fundraiser. Fundraising, however, is permitted if it is incidental to your Eagle service project and only for the purpose of acquiring the materials and supplies needed to carry out your project.

Your Eagle service project may be performed for the benefit of any religious institution, any school or your community. If your unit's sponsoring organization is a religious institution, a school or community organization, you may undertake an Eagle service project for their benefit, provided it does not serve their Scouting related activities in any way.

A community organization is defined as any federal, state, county or municipal government agency, or any institution qualified, under Section 501(c)3 of the US Internal Revenue Code, as a not-for-profit charitable, educational or religious organization.

Your Eagle service project, of course, must conform to the wishes and regulations of those for whom it is undertaken. The project must be approved by your Scoutmaster and troop committee and by the district advancement committee, before you start to carry out your plans.

The detailed plan for your Eagle service project must be approved by and a signature obtained from a proper official of the beneficiary for whom it is undertaken, before it is submitted to, or can be approved by, your Scoutmaster, troop committee or the district advancement committee.

Your Eagle service project may be original or may be similar to the Eagle service project of a previous Eagle candidate. You may not, however, copy or otherwise share your responsibilities for planning, developing or providing leadership to others.

As a demonstration of leadership, you should measurably set forth the goal or define the objective of your Eagle service project, plan the work, recruit, train, organize and schedule the personnel needed, determine what kinds and quantities of materials and/or supplies are needed, their costs and how they will be acquired, keep accurate inventory records and a log of work activities, manage the resources and, purposefully direct the project to its completion.

Even the best planned activities, sometimes need change. You will not necessarily be penalized if you had to vary from your plan, on occasion. On the other hand, if your project did not substantially follow your plan, then have you truly demonstrated the leadership skills expected of an Eagle Scout? Keep notes on the changes and variances to your approved plans. What obstacles did you encounter and how were these overcome? What adjustments were needed to your approved plan and why were these needed? Did these changes or variances help you to achieve the measurable goals and objectives you originally defined? Or, did you achieve other results?

The approval of your proposed Eagle service project by your unit leader, troop committee and/or the district advancement committee, does not bind the Eagle board of review to find that you have satisfactorily fulfilled this requirement.

The board of review may, at its discretion, find that you have not satisfactorily fulfilled this requirement because the project lacked sufficient effort for you to have demonstrated your leadership skills, clearly or convincingly.

There is no minimum or maximum number of volunteers, or hours of work, needed to carry out your Eagle service project. And the effort to plan and develop your Eagle service project may be greater than the effort to carry it out.

The Eagle board of review will take account of the nature of your Eagle service project. It is your responsibility, however, to insure the number of volunteers and the amount of time spent on your Eagle service project is sufficient for you to have clearly demonstrated your ability to "...plan, develop and give leadership others..."

When recruiting personnel for your Eagle service project, you are not limited to any specific age group, type or number of volunteers. Although, other scouts customarily volunteer for such a project, family, friends and classmates are also qualified and may volunteer. Keep in mind, however, that it is your leadership skills that will be measured by the board of review. If any others are determined to have substantially fulfilled your leadership responsibilities, the board of review may find that you have not satisfactorily fulfilled this requirement; even if the project reached an otherwise successful conclusion. The methods used are no less important than the results achieved. The essence of the requirement is for you, personally, to "...plan, develop, and give leadership to others..."

You may obtain the assistance of others, having special qualifications, to help you prepare a proper plan, provided their assistance is only incidental and fulfills some specific need, such as trade estimator who helps you determine the number of hours necessary to perform a specific task or the kinds, quantities and costs of the materials and supplies that will be needed, or a licensed electrician, carpenter or plumber to help you properly supervise specific tasks needed, to carry out your Eagle service project.

An Eagle service project is not an official activity of a Scouting unit, district, council, or of the Boy Scouts of America and, therefore, adult supervision and/or a local tour permit is not a requisite to satisfying this requirement.

An Eagle candidate may reasonably be expected to plan and provide for qualified supervision where any hazard or risk is present in carrying out an Eagle service project or when, in the opinion of, a Scoutmaster, troop committee or the district advancement committee adult supervision is necessary to observe the manner in which the project is conducted. Adult presence, as observers, does not diminish the sole responsibility of the Eagle candidate to properly "plan, develop and provide leadership to others..." in carrying out his Eagle service project.

BSA youth protection guidelines shall apply, whenever adult supervision or adult observers are provided by a Scouting unit or district.

The board of review will expect your Eagle service project to be helpful and of important significance to the beneficiary for whom it is undertaken. It must have been sufficient to have demonstrated your leadership skills. While routine labor or a service normally rendered is not an accepted standard of performance for an Eagle service project, the board of review may find an extraordinary circumstance warrants their acceptance of an otherwise unqualified Eagle service project. Rehabilitation, restoration and cleanup projects following Hurricane Andrew, for example, illustrate such an extraordinary circumstance. The board of review's acceptance of such a service project, however, does not relieve or reduce the Eagle candidate's principal obligation to "plan, develop and give leadership to others."

A worthy Eagle service project, performed for a qualified beneficiary, supported by a well developed plan, approved by your unit leader, troop committee and the district advancement committee, during which you adequately demonstrated the leadership skills needed to meet its goals and objectives, and that has been properly completed should be found by the Eagle board of review to have satisfactorily met the Eagle service project requirement for your advancement to Eagle Scout.

## EAGLE SERVICE PROJECT EXAMPLES

These examples are representative of actual service projects that were planned, developed and carried out by successful Eagle candidates.

### HISTORICAL TRAIL

"Develop a ten mile Historical Trail to benefit the Historical Society Of Deerfield Beach"

This example is a worthy project because it is a significant effort, with a measurable goal and a defined objective, that requires thoughtful planning and development, provides an Eagle candidate with an adequate opportunity to provide leadership to others, and is undertaken for a qualified beneficiary,

"Develop a new hiking trail at BSA Camp Seminole"

This example is not an acceptable project because it does not set forth a measurable goal, and is to be performed for an unqualified beneficiary

### PLAYGROUND

"Build a pre-school playground at Plantation United Methodist Church "

This example is a worthy project because it is a significant effort, with a defined objective, that requires thoughtful planning and development, provides an Eagle candidate with an adequate opportunity to provide leadership to others, and is undertaken for a qualified beneficiary,

"Repair the Swings at the South Dade Recreation Center"

This example is not an acceptable project because it is not an extraordinary effort, does not set forth a measurable goal, requires no meaningful planning or development, and can be performed by an Eagle candidate without any need to give leadership to others.

### BLOOD DRIVE

"Collect 25 pints of blood for the Greater Miami Chapter of the American Red Cross "

This example is a worthy project because it is a significant effort, with a measurable goal and a defined objective, that requires thoughtful planning and development, provides an Eagle candidate with an adequate opportunity to provide leadership to others, and is undertaken for a qualified beneficiary,

"Conduct a blood drive"

This example is not an acceptable project because it does not set forth a measurable goal nor define an objective, and does not adequately identify a qualified project beneficiary.

### RESTORE A HOME

"Rehabilitate the home of an elderly, disadvantaged or disabled resident, for the Florida Department of Health and Rehabilitative Services (MRS), to be in compliance with the city code of Fort Lauderdale"

This example is a worthy project because it is a significant effort, with a defined objective, that requires thoughtful planning and development, provides an Eagle candidate with an adequate opportunity to provide leadership to others, and is undertaken for a qualified beneficiary,

"Repair and paint the boundary fence of an elderly resident"

This example is not an acceptable project because it is not an extraordinary effort, does not set forth a measurable goal, requires almost no planning or development, can be performed by an Eagle candidate without may need to give leadership to others, and does not adequately identify a qualified project beneficiary.

### HANDICAP TRAIL

"Build a 3170' Handicap Trail for disabled campers at Oleta State Recreation Area"

This example is a worthy project because it is a significant effort, with a measurable goal and a defined objective, that requires thoughtful planning and development, provides an Eagle candidate with an adequate opportunity to provide leadership to others, and is undertaken for a qualified beneficiary.

"Clean up the bicycle trail at Main State Recreation Area"

This example is not an acceptable project because it is not an extraordinary effort, does not set forth a measurable goal, requires no meaningful planning or development, and can be performed by an Eagle candidate without any need to give leadership to others.

### REHABILITATE A PARK

"Install 1000 sea oat plants and rehabilitate the beaches of Hugh Taylor Birch State Park, from the effects of shoreline erosion"

This example is a worthy project because it is a significant effort, with a measurable goal and a defined objective, that requires thoughtful planning and development, provides an Eagle candidate with an adequate opportunity to provide leadership to others, and is undertaken for a qualified beneficiary,

"Clean up and remove the trash at Crandon Park"

This example is not an acceptable project because it is not an extraordinary effort, does not set forth a measurable goal, requires no meaningful planting or development, and can be performed by an Eagle candidate without any need to give leadership others.

### VARIETY SHOW

"Produce a live 90 minute variety show for the residents of Villa Marie Nursing Home for the Aged"

This example is a worthy project because it is a significant effort, with a measurable goal and a defined objective, requires thoughtful planning and development, and provides an Eagle candidate with an adequate opportunity to provide leadership to others, and is undertaken for a qualified beneficiary.

In this instance, planning and development will take considerably more effort than the actual performance. Carrying out this project is likely to require rehearsals, costume preparation, sound and lighting preparation, audio/visual preparation and the like.

"Arrange a music performance by a string quartet for senior citizens"

This example is not an acceptable project because it is not an extraordinary effort, does not set forth a measurable goal, requires no meaningful planning or development, and does not adequately identify a qualified project beneficiary,

### PICNIC TABLES

"Build five 10-seat picnic tables at St. Lawrence Catholic Church"

This example is a worthy project because it is a significant effort, with a measurable goal and a defined objective, that requires thoughtful planning and development, provides an Eagle candidate with an adequate opportunity to provide leadership to others, and is undertaken for a qualified beneficiary,

"Construct picnic tables for Deerfield Island County Park"

This example is not an acceptable project because it does not set forth a measurable goal.

### BOTANICAL GARDEN

"Create a butterfly botanical garden and botanically label native plants at Secret Woods County Park"

This example is a worthy project because it is a significant effort, with a defined objective, that requires thoughtful planning and development, provides an Eagle candidate with an adequate opportunity to provide leadership to others, and is undertaken for a qualified beneficiary,

"Landscape Loehmann's Mall shopping center"

This example is not an acceptable project because it is not an extraordinary effort, does not set forth a measurable goal nor sufficiently define an objective, and is undertaken for the benefit of a commercial business and not a religious institution, school or nonprofit community organization.

### BICYCLE SAFETY

"Conduct a Bicycle Safety Rodeo, including safety inspections, written test and a skill contest for 50 or more school children at Temple Sinai of North Dade"

This example is a worthy project because it is a significant effort, with a measurable goal and a defined objective, that requires thoughtful planning and development, provides an Eagle candidate with an adequate opportunity to provide leadership to others, and is undertaken for a qualified beneficiary,

"Conduct bicycle inspections"

This example is not an acceptable project because it does not set forth a measurable goal, requires almost no planning or development can be performed by an Eagle candidate without any need to give leadership to others, and does not adequately identify a qualified project beneficiary.

### IDENTIFICATION RECORDS

"Create identification records for 50 or more Florida Keys children including personal descriptions, fingerprints and photographs"

This example is a worthy project because it is a significant effort, with a measurable goal and a defined objective, that requires thoughtful planning and development, provides an Eagle candidate with an adequate opportunity to provide leadership to others, and is undertaken for a qualified beneficiary,

"Make personal identification cards"

This example is not an acceptable project because it is not an extraordinary effort, does not set forth a measurable goal nor sufficiently define an objective, requires no meaningful planning or development, can be performed by an Eagle candidate without any need to give leadership to others, and does not adequately identify a qualified project beneficiary,

## BIRD HOTELS

"Build and install seven bird hotels in Metro Dade's Greynolds Park "

This example is a worthy project because it is a significant effort, with a measurable goal and a defined objective, that requires thoughtful planning and development, provides an Eagle candidate with an adequate opportunity to provide leadership to others, and is undertaken by a qualified beneficiary,

"Build bird bosses for Bayside"

This example is not an acceptable project because it does not set forth a measurable goal, requires almost no planning or development, can be performed by an Eagle candidate without any need to give leadership to others, and does not adequately identify a qualified project beneficiary.

## ABOUT THE EAGLE SCOUT SERVICE PROJECT WORKBOOK

Your Eagle Scout Service Project Workbook should be attractively presented, neat and easily legible.

Before, during and after drawings, illustrations, maps, photographs and sketches are not required, but may, in some instances, be helpful to portray the conditions under which the project was undertaken and/or the results achieved.

On the front cover of your Eagle Scout Service Project Workbook, enter your name, unit and number and your scouting district.

After you have discussed your proposed Eagle service project with the authorizing official of the beneficiary for whom it is to be undertaken and your unit leader, and obtained their agreement to proceed, complete the first phase (Plan) of your Eagle Scout Service Project Workbook and Part 1 - Planning, of your Eagle Scout Service Project Work Sheet, of your workbook.

After you have completed the second phase (Develop - The Detailed Plan) of your proposed Eagle service project, review your detailed plan with the authorizing official of the beneficiary for whom it is to be undertaken, and with your unit leader. Obtain their agreement to proceed.

Your Scoutmaster, troop committee and the district advancement committee should review your proposed Eagle Service Project Workbook, on a timely basis, and return all the original documents you submitted.

If your proposed Eagle service project is approved by your unit leader, troop committee and the district advancement committee, the Eagle Scout Service Project Work Sheet is to be signed by your Scoutmaster, troop committee chairman and the district advancement committee chairman in the appropriate spaces.

If your proposed Eagle service project has not been approved by your unit leader, troop committee or the district advancement committee, the Eagle Scout Service Project Workbook will be returned to you, along with a letter, explaining why your proposed Eagle service project lacked the qualifications needed to meet this requirement, and what you need to do to satisfactorily correct the objection(s).

If you disagree with the determination of your unit leader or the troop committee or the district advancement committee, you may appeal their decision.

Your unit leader or the Council's Life-to-Eagle Chairman, at your request, will explain the appeal process to you.

After your Eagle Scout Service Project Workbook, and supporting documents, have been returned to you, with the authorizing signatures of your Scoutmaster, troop committee and the district advancement committee, you may proceed to Carry Out - Accomplish the planned Eagle service project.

After you have completed the final phase (Carry Out) of your Eagle service project, enter the appropriate details in your Eagle Service Project Workbook and the Eagle Service Project Work Sheet. Be certain you have signed the last page of the Work Sheet certifying that you have properly completed the approved Eagle service project.

If your unit leader or troop committee does not agree that you have properly completed your Eagle service project and refuse to sign your Eagle Scout Award Application, you may appeal their decision.

## **Requirement 6**

*"Take part in a Scoutmaster conference."*

### Statement of Ambitions and Life Purpose

"Attach to your Eagle Scout Award Application a statement of your ambitions and life purpose and a listing of positions held in your religious institution, school, camp, community or other organizations during which you demonstrated leadership skills. Include any honors and awards received during this service. Take part in a Scoutmaster conference with your unit leader. "

A Scoutmaster conference is a positive experience, the objective of which is to help a Scout evaluate his accomplishments and set new goals.

Goal setting by the Scout makes it possible for the Scoutmaster to encourage the Scout use his strengths and to help him overcome his weaknesses.

A Scoutmaster conference may be conducted any time after achieving the rank of Life Scout, as is practical, rather than waiting until all other requirements for Eagle Scout have been completed.

A Scoutmaster conference may not be conducted after an Eagle candidate's 18th birthday; unless a time extension to meet such requirement has been authorized by the National Boy Scout Committee.

A Scoutmaster conference shall be conducted, by the unit leader or another designated adult Scouter and the Eagle candidate only, in an open environment. In keeping with BSA youth protection guidelines, one or more other non-participating adults should be nearby within sight of the Scoutmaster conference.

When a Scoutmaster has doubts about a Scout's preparedness or goals, or his own ability to communicate effectively with the Scout, or holds a bias against the Scout, or is the unit leader of an unusually large troop organization, he or the troop committee may designate some other qualified adult to conduct the Scoutmaster conference.

Ideally, a Scoutmaster conference should be accomplished at a troop meeting, camping trip, or in the Scout's home. A Scoutmaster conference for an Eagle candidate should be conducted in an environment similar to that used for Star and Life Scouts, and for other Eagle candidates.

The unit leader needs to develop and maintain a trust between the Scout and himself to conduct an effective Scoutmaster conference.

A valid Scoutmaster conference is not conducted, when two or more unit leaders meet with a single Scout or when a unit leader meets with two or more Scouts.

A Scoutmaster conference may be conducted at the request of an Eagle candidate, or be initiated by the unit leader.

A Scoutmaster conference conducted after all other requirements for the Eagle Scout rank have been fulfilled, or within the six months period prior to the candidate's 18th birthday, presumes the Eagle candidate has satisfactorily met all of the requirements and is qualified to appear before an Eagle board of review.

When there is a presumption or reason to believe that an Eagle candidate will not be qualified to achieve the Eagle Scout award within the six month period prior to his 18th birthday, the unit leader is obligated to initiate a counseling session, on a timely basis, so as to give the Eagle candidate every reasonable opportunity to become qualified.

The objective of counseling is clearly apart from that of a Scoutmaster conference and, therefore, does not qualify as a Scoutmaster conference.

A unit leader may not unilaterally preclude a Scout from a Board of Review by subjectively refusing to sign-off one or more rank requirements (i.e., live by the principles of the Scout Oath and Law, or the Scoutmaster conference).

When sufficient cause exists, a unit leader may objectively refuse to approve the Eagle Scout Award Application of a candidate who has not fulfilled the requirements for advancement (i.e., Age, tenure merit badges, position of responsibility).

When a unit leader refuses to conduct a Scoutmaster conference on a timely basis, or delays conducting a Scoutmaster conference beyond the period of eligibility, of a Scout who otherwise meets requirements for advancement to the next rank, an appeal may be originated by the Scout, or by any other interested party.

An appeal committee shall consider the issues and determine whether the advancement process continues to an Eagle Board of Review.

## THE EAGLE BOARD OF REVIEW

The South Florida Council Advancement Committee has delegated the responsibility of conducting the Eagle Scout Board of Review to the district advancement committee.

An Eagle Scout Board of Review shall be composed of three to six members. One member shall be appointed by the troop committee chairman of the unit from which the Eagle candidate originates, and the remaining two to five members, including the Eagle board chairman, shall be appointed by the district advancement chairman.

It is not required that any of members of an Eagle Board of Review also be members of the district advancement committee, nor do any of these members have to be registered in Scouting, but, they must have an understanding of the importance and purpose of the Eagle Board of Review.

Your unit leader, assistant unit leaders, relatives, or guardians may not serve on your Eagle Scout board of review as the chairman nor as a member.

After the contents of your completed Eagle Scout Award Application have been examined and certified by South Florida Council, your application, statement of ambitions and life purpose, Eagle Scout Service Project Workbook, and a blank Advancement Report (BSA Form 34403) will be forwarded from South Florida Council to the district advancement chairman, who will, in turn, deliver the application and other necessary documents to the Eagle Board chairman, so that a Board of Review may be conducted.

Under no circumstances shall a Board of Review be scheduled until the completed Eagle Scout Award Application and accompanying documents are received by the Eagle Board chairman. The Eagle Board chairman will convene your Eagle Board of Review at a time and place convenient to all participants.

If you have completed all the requirements for the Eagle Scout award prior to your 18th birthday, you may expect to be reviewed and recognized within three months of the date all requirements were met.

For Eagle Scout Boards of Review conducted between 3 and 6 months after a candidate's 18th birthday, a statement explaining the reason for the delay must be attached to the Eagle Scout Award Application when it is submitted to the National Eagle Scout Service.

The National Boy Scout Division must be contacted by South Florida Council for the procedures to follow if a Board of Review is to be conducted more than 6 months after a candidate's 18th birthday.

Your unit leader will introduce you to the chairman and members of the Eagle Board of Review and may remain in the room, but does not participate in the Board of Review. Your unit leader may be called on to clarify a point in question. In no event shall any of your relatives, or your guardian, attend the review, even as a unit leader.

If your unit leader is a relative or your guardian, your unit committee shall designate an assistant unit leader or other registered scouter to present you to the Eagle Board of Review.

If you don't have a proper uniform, wear as much of it as you are able. However, you will not be denied advancement to Eagle Scout because you failed to wear a uniform at your Board of Review.

Your Eagle Scout Award Application and other supporting documents that are in the hands of the Eagle Board chairman are all that is necessary to conduct the Eagle board of review. You will not be denied advancement to Eagle Scout because you failed to bring your Scout Handbook or Advancement Card.

While there is no fixed set of questions that an Eagle candidate is asked, the Board should be assured of your participation in and understanding of the Scouting program. This is the highest award that you may achieve and, consequently, a thorough discussion of your successes and experiences in Scouting will be considered. Typical of the areas of questioning you may expect are (1) Living by the Scout Oath and Law, (2) The Merit Badges you earned since becoming a Life Scout, (3) Positions of Responsibility you have held since becoming a Life Scout, (4) your Eagle Service Project, and (5) your statement of ambitions and life purpose, and the community service you have performed in a leadership capacity.

Each previous board of review, from Tenderfoot to Life Scout, has already accomplished a thorough review of your Scouting experiences, and has prepared you for the Eagle Board of Review that will examine your experiences only since you achieved the rank of Life Scout. Your Eagle Board of Review, therefore, should not be an exhaustive examination of your entire Scouting record nor an awesome experience that is to be feared but, rather, a pleasant and memorable experience during which you demonstrate you are, indeed, worthy to be an Eagle Scout. In this regard, your Scoutmaster ought to explain the Eagle Board of Review process to you, including its agenda and typical questions that may be asked. We want you to "be prepared" to show your best.

After the review, you and your Scoutmaster will leave the room while the board members discuss your acceptability as an Eagle Scout. Because of the importance of the Eagle Award, a unanimous decision must be reached as to your qualifications.

If you have satisfactorily met the requirements, you will be asked to return and, then informed that you will receive the board's recommendation for the Eagle Award. The board's recommendation is considered but not binding on the National Boy Scout Committee

If you have failed to satisfactorily meet the requirements, you will be asked to return and, then told the reasons for your failure to qualify.

The Board of Review will then discuss with you how you may meet the requirements.

Should you disagree with the decision of the Board of Review, the appeal procedures will be explained to you.

A follow-up letter will be sent to you confirming the agreements reached on the actions necessary for advancement to Eagle Scout.

If you have elected to appeal, the name and address of person to contact will be included.

A new Eagle Board of Review may be convened at your request or at the request of your unit leader or unit committee.

Only the Eagle Scout requirement(s) at issue during your original Eagle Board of Review shall be considered, and none others.

Immediately following the Board of Review and after the Eagle Scout Award Application has been appropriately signed the application, the Eagle Service Project Workbook, reference checks, and a properly completed Advancement Report (BSA Form 34403) shall be returned to the South Florida Council office, by the Eagle Board chairman.

When the Eagle Scout Award Application arrives at South Florida Council, the Scout Executive signs it to certify that the proper procedure has been followed and that the board of review has recommended you for the Eagle Award.

The original Eagle Scout Award Application, bearing all required signatures, is forwarded to the National Eagle Scout Service.

The Eagle Scout Service Project Workbook and your statement of personal ambitions are retained by the council until your Eagle Scout credentials are received from the national Eagle Scout Service, following which they are returned to you

The National Eagle Scout Service screens the application to ascertain information such as proper signature, age of the candidate, tenure between ranks, merit badges earned, and position(s) of responsibility.

Any item not meeting national standards will cause the application to be returned for more information.

If the application is in order, you will be certified as an Eagle Scout by the Eagle Scout Service on behalf of the National Council. Notice of approval is given by receipt of the Eagle Scout certificate at South Florida Council. Only after South Florida Council has received your Eagle Scout credentials should your Eagle Court of Honor be scheduled. Although, the date used on the certificate will be the date of your Eagle Board of Review, you will not be an Eagle Scout until your Eagle Scout Award Application has been reviewed and certified by the National Eagle Scout Service of the Boy Scouts of America

## TRANSFER SCOUTS

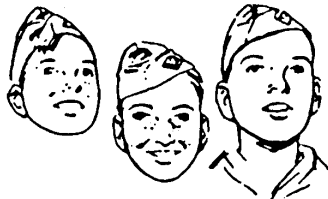
Scouts who transfer from one troop to another are responsible for the transfer of their records to their new troop. The Scout who transfers should locate the new troop and then send the name of either the Scoutmaster or troop advancement chairman to their old troop requesting a transfer of records. A written statement from the previous Scoutmaster, a signed copy of the troop's automated database report, or an official Council record will be acceptable.

Scouts, who have partially completed merit badges, should be certain that a statement from their merit badge counselor is also sent. The new troop should always expect written confirmation of merit badge requirements which have been completed.

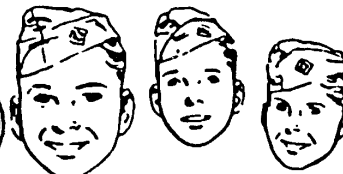
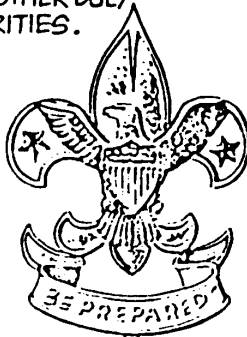
In the case of a Scout who transfers from a different Council, a copy of the records should be sent to the South Florida Council. If, after reasonable effort, written records can not be retrieved from the previous troop, the Scoutmaster or Advancement Chairman should call the South Florida Council to discuss the situation and to determine the best course of action.

## SCOUT LAW

1. **A SCOUT IS TRUSTWORTHY.** A SCOUT'S HONOR IS TO BE TRUSTED. IF HE WERE TO VIOLATE HIS HONOR BY TELLING A LIE, OR BY CHEATING OR BY NOT DOING EXACTLY A GIVEN TASK, WHEN TRUSTED ON HIS HONOR, HE MAY BE DIRECTED TO HAND OVER HIS SCOUT BADGE.
2. **A SCOUT IS LOYAL.** HE IS LOYAL TO ALL TO WHOM LOYALTY IS DUE, HIS SCOUT LEADER, HIS HOME, AND PARENTS AND COUNTRY.
3. **A SCOUT IS HELPFUL.** HE MUST BE PREPARED AT ANY TIME TO SAVE LIFE, HELP INJURED PERSONS, AND SHARE THE HOME DUTIES. HE MUST DO AT LEAST ONE GOOD TURN TO SOMEBODY EVERY DAY.
4. **A SCOUT IS FRIENDLY.** HE IS A FRIEND TO ALL AND A BROTHER TO EVERY OTHER SCOUT.
5. **A SCOUT IS COURTEOUS.** HE IS POLITE TO ALL, ESPECIALLY TO WOMEN, CHILDREN, OLD PEOPLE AND THE WEAK AND HELPLESS. HE MUST NOT TAKE PAY FOR BEING HELPFUL OR COURTEOUS.
6. **A SCOUT IS KIND.** HE IS A FRIEND TO ANIMALS. HE WILL NOT KILL OR HURT ANY LIVING CREATURE NEEDLESSLY, BUT WILL STRIVE TO SAVE AND PROTECT ALL HARMLESS LIFE.
7. **A SCOUT IS OBEDIENT.** HE OBEYS HIS PARENTS, SCOUTMASTER, PATROL LEADER, AND ALL OTHER DULY CONSTITUTED AUTHORITIES.
8. **A SCOUT IS CHEERFUL.** HE SMILES WHENEVER HE CAN. HIS OBEEDIENCE TO ORDERS IS PROMPT AND CHEERY. HE NEVER SHIRKS NOR GRUMBLES AT HARDSHIPS.
9. **A SCOUT IS THRIFTY.** HE DOES NOT WANTONLY DESTROY PROPERTY. HE WORKS FAITHFULLY, WASTES NOTHING, AND MAKES THE BEST USE OF HIS OPPORTUNITIES. HE SAVES HIS MONEY SO THAT HE MAY PAY HIS OWN WAY, BE GENEROUS TO THOSE IN NEED, AND HELPFUL TO WORTHY SUBJECTS. HE MAY WORK FOR PAY, BUT MUST NOT RECEIVE TIPS FOR COURTESIES OR GOOD TURNS.
10. **A SCOUT IS BRAVE.** HE HAS THE COURAGE TO FACE DANGER IN SPITE OF FEAR, AND TO STAND UP FOR THE RIGHT AGAINST THE COAXINGS OF FRIENDS OR THE JEERS OR THREATS OF ENEMIES, AND DEFEAT DOES NOT DOWN HIM.
11. **A SCOUT IS CLEAN.** HE KEEPS CLEAN IN BODY AND THOUGHT, STANDS FOR CLEAN SPEECH, CLEAN SPORT, CLEAN HABITS, AND TRAVELS WITH A CLEAN CROWD.
12. **A SCOUT IS REVERENT.** HE IS REVERENT TOWARD GOD. HE IS FAITHFUL IN HIS RELIGIOUS DUTIES, AND RESPECTS THE CONVICTIONS OF OTHERS IN MATTERS OF CUSTOM AND RELIGION.



**SCOUT MOTTO**  
"BE PREPARED"



**SCOUT SLOGAN**  
"DO A GOOD TURN DAILY"

I KNOW SCOUT LAW, MOTTO, SLOGAN  
AND THEIR MEANING.